



TRANSCRIPT REQUEST FORM

Members CEU records will be maintained at Academy headquarters in the members account. At any time, members can login to their account, and access and print an Official Transcript for free. Should a current member need a transcript printed and mailed from the Academy, a processing fee of \$10 per requested calendar year will be charged. If you are an expired member and need a transcript copy for any year that you were a paid member, a \$10 per calendar year charge will apply. To request a transcript, please complete the form below.

Date: _____

Name: _____ Member ID#: _____

Organization Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email Address: _____

Please indicate transcript year(s) requested: _____

Total Amount Enclosed: _____ (\$10 for each calendar year)

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