

# EXAMPLE ONLY

## PRESIDENT ELECT CANDIDATE APPLICATION

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### Personal Information

1. Candidate Name
2. Current Position
3. Current Employer
4. Primary Work Setting

### Education History

5. Please list all Educational Degrees including degree, major, year obtained, and institution.  
*Undergraduate, Graduate, Doctoral, Additional Degrees*

### Employment History

6. Please list your most recent Employment History including organization/company, position, and employment period.  
*Format example: ABC Co., Position, MM/YY-MM/YY. Most recent to least recent*

### Organizational Experience

7. Please list your volunteer experiences within the Academy.  
*Format example: Committee/Council, Position, MM/YY-MM/YY. Describe your contributions.*  
Most recent to least recent

Please rate your **Organizational Knowledge** and Governance experience of the Academy:

- Minimal (*have not served prior for the Academy*)
- Some (*AAA committee / task force / subcommittee service*)
- Moderate (*AAA Committee/Task Force Chair*)
- High (*AAA Council Chair, BoD*)

EXAMPLE ONLY

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8. Please list your non-Academy volunteer experiences.

*Format example: Organization, Committee/Council, Position, MM/YY-MM/YY. Describe your contributions. Most recent to least recent*

Please rate your **Organizational knowledge** and **Governance experience** for non-Academy engagement:

- Minimal (*have not served*)
- Some (*committee service, experience with organizational operations*)
- Moderate (*Committee chair, experience with organization decision-making*)
- High (*Board / Executive position, leading organization decision-making*)

9. Please rate your level of experience with **strategic planning**:

- Minimal (*completes tasks as assigned or delegated*)
- Some (*contributes to the strategic direction of the team/unit/tasks*)
- Moderate (*contributes significantly to the strategic direction, planning, and execution*)
- High (*leads strategic planning for the team/unit/organization*)

For *Some* to *High* ratings, please list the experiences and explain your role and contributions for each that correspond to your rating:

10. Please rate your level of experience with **financial management**:

- Minimal (*no exposure to organizational budget*)
- Some (*familiar with organizational budget and budget development*)
- Moderate (*contributes and monitors part of an organizational budget*)
- High (*develops and manages an organizational budget*)

For *Some* to *High* ratings, please list the experiences and explain your role and contributions for each that correspond to your rating:

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### Position Statement and Leadership Approach

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11. What challenges or key issues do you see for the audiology profession in the next five years? (limit 250 words).

12. Please comment on how the Academy's objectives proactively position audiology for a successful future, and how you will personally contribute to achieving the vision. (limit 250 words)

13. Collaboration, consensus building, and conflict resolution are three qualities associated with effective leadership. What is your approach to resolving conflict? Provide an example. (limit 250 words).

## EXAMPLE ONLY

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14. Please describe your leadership style. (limit 100 words).
15. How do you motivate a group when they are not achieving their goals? (limit 250 words).
16. Please describe your experience working with a diverse group of audiologists and/or advancing DEIB initiatives within an organization or community. (limit 250 words).

### Academy Board Documents

17. I have reviewed and understand the [Mission of the American Academy of Audiology](#).
- Yes
- No (please provide more information)
18. I have reviewed and understand the [Board of Directors Job Description](#).
- Yes
- No (please provide more information)
19. I have reviewed and understand the [Core Values](#).
- Yes
- No (please provide more information)

### References

20. Identify the 2 people who will complete the [Candidate Reference Form](#) on your behalf. Each reference must be a member of the American Academy of Audiology and be able to speak to your leadership skills and readiness for the desired board position.

Reference 1: \_\_\_\_\_

Reference 2: \_\_\_\_\_

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